



## **Job Description**

### **Teacher of RE with responsibility for RSE and SMSC**

### **Teacher Pay Scale plus TLR 2B £5,022**

The Role of Teacher of RE with responsibility for RSE and SMSC is responsible to the Assistant Headteacher of Student Personal Development and accountable for all matters relating to the intent and implementation of their areas of responsibility.

#### **Role:**

To complement the work of the Personal Development programme by ensuring that the RSE and SMSC policies of the school meet statutory requirements, are carried out and provision for children is of an outstanding quality. To support teachers and support staff in addressing the needs of all students in relation to RSE and SMSC. Establishing and maintaining productive working relationships with students, acting as a role model and mentor for RSE and SMSC. All the duties outlined are carried out under the general direction of the Assistant Headteacher in charge of Personal Development.

#### **Objectives**

- To provide RSE and SMSC support in a programmed and proactive way.
- To ensure high levels of student engagement with RSE and SMSC.
- To work closely with students, teachers, parents and support staff to ensure students flourish within the school environment and achieve their learning goals.
- RSE and SMSC must provide students with the knowledge, skills, dispositions and habits to promote and support them in leading healthy, happy and fulfilling adult lives.
- To assist in raising standards of Personal Development at EPCHS.

#### **The following duties and responsibilities cover the main areas of this post:**

- To lead a team of teachers in delivering a structured RSE and SMSC Programme across the school and chair RSE and SMSC meetings.
- To develop pupil's knowledge, skills and attributes needed to keep them healthy and safe, and prepared for life and work.
- To develop, produce and disseminate resources which meet the requirement of the PSHE documentation for Health and Wellbeing in relation to puberty, sexual health and fertility.
- To develop, produce and disseminate resources which meet the requirement of the PSHE documentation for Relationships – including Positive relationships, Relationship values, Forming and maintaining relationships, Consent, Contraception and parenthood, Bullying, abuse and discrimination.
- Leading, monitoring and advising on the quality and consistency of staff work across all areas of RSE and SMSC delivery, including timetabled lessons, off-timetable sessions and tutorials.
- Provide levels of individual support to students where needed in relation to RSE and SMSC.
- To assess the needs of students and use detailed knowledge and specialist skills to support students' learning in relation to RSE and SMSC.
- To ensure that all staff understand the policies of the school on all relevant matters in relation to RSE and SMSC.
- To promote an RSE and SMSC team approach, which will enable all students to develop their academic and social capabilities to the fullest extent.

- Take a lead role in supporting the provision for RSE and SMSC throughout the school
- To produce half termly RSE and SMSC reports for the Assistant Headteacher in charge of PD.
- To play a major role in the organisation of the RSE and SMSC aspects of the Personal Development programme at EPCHS.
- Schemes of work: plan, implement, review, and keep up to date.
- Keep in touch with new developments in, for example, regulatory requirements and best practice.
- To attend meetings with parents' where requested by appointment, in order to follow-up RSE and SMSC matters.
- To record and coordinate all information received from staff, parents and outside agencies regarding RSE and SMSC to ensure that this information is distributed correctly and to check that action is taken where necessary.
- To prepare and deliver assemblies at timely intervals throughout the year in relation to RSE and SMSC.
- To develop and use the school monitoring, evaluation and review systems to support the success of the Personal Development programme at EPCHS.
- To provide feedback to students in relation to RSE and SMSC.
- To attend fortnightly Personal Development meetings together with the Assistant Headteacher in charge of Personal Development
- Organise the sending of praise postcards on a half termly basis for student's excellent work in relation to RSE and SMSC.
- To be involved in continuing professional development in relation to the post.

Notwithstanding the detail in this job description, in accordance with the Council's Flexibility Policy the job holder will undertake such work as may be determined by the Headteacher from time to time, up to or at a level consistent with the Principal Responsibilities of the job.

**EPCHS is dedicated to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. This position is subject to an enhanced DBS check.**