



ELLESMERE PORT CATHOLIC HIGH SCHOOL

'I have come so that they may have life and have it to the full' John 10.10

March 2023

Dear Colleague,

I am delighted that you are interested in this post of Assistant Headteacher. This post is of immense importance to us as a team and as a school as it will offer the successful candidate the opportunity to contribute to our already highly ambitious school.

As you will see from the job description, the roles and responsibilities encompassed within the position will provide the post holder with the opportunity to make a significant whole-school impact and gain excellent professional development.

In appointing to this position, we are looking for a colleague who has:

- A dynamic, innovative and creative approach with excellent interpersonal skills.
- The learner at the centre of their vision.
- Excellent classroom practice.
- An absolute commitment to achieving excellent standards at Ellesmere Port Catholic High School.

It may be an advantage to be able to teach Mathematics.

If you are interested in applying for this key post, please write a letter of no more than two sides of A4, detailing the following:

- How your experience so far has prepared you for this post.
- Your vision

The closing date for the receipt of applications is **9.00am on Wednesday 22nd March 2023**. Completed letters and application forms should be marked for the attention of the Headteacher and either posted to the school address or e-mailed to Human.Resources@epchs.co.uk

Visits to the school are welcome prior to application, please phone the school on 0151 355 2373 or email admin@epchs.co.uk

Interviews are scheduled to take place Tuesday 28th and Thursday 30th March.

I look forward to reading your application and wish you every success.

Yours sincerely,

Mrs C Vile
Headteacher

Capenhurst Lane, Whitby, Ellesmere Port, Cheshire, CH65 7AQ

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Headteacher: Mrs C. Vile B.Ed. Hons

