



ELLESMERE PORT CATHOLIC HIGH SCHOOL

'I have come so that they may have life and have it to the full' John 10.10

December 2022

Dear applicant,

Pastoral Support Manager – Year 7 to start as soon as possible.

I would like to thank you for your interest in the role of Pastoral Support Manager at Ellesmere Port Catholic High School. Our staff are committed to providing the very best opportunities for every young person we educate to achieve their potential.

This post is of great importance to us and will offer the right person the opportunity to contribute to our already highly ambitious school to bring their experience and own ideas into supporting our students.

The successful candidate is expected to have

- Excellent interpersonal skills.
- The learner at the centre of their vision.
- Experience in working with young people.
- An absolute commitment to achieving excellent standards at Ellesmere Port Catholic High School.

Enclosed is a copy of the job description, person specification and application form. Please complete the application form in full, CVs will not be accepted as a substitute for the information required.

If you are interested in applying for this key post, as part of your application please include:

- How your experience so far has prepared you for this post.
- Your vision for outstanding standards in this area.

The closing date for the receipt of applications is **9.00am on Tuesday 03rd January 2023**. Completed letters and application forms should be marked for the attention of Miss T Moore and either posted to the school address or e-mailed to Human.Resources@epchs.co.uk

Interviews are scheduled to take place **Thursday 05th January 2023**.

I look forward to reading your application and wish you every success.

Yours sincerely,

Mrs C Vile
Headteacher

Capenhurst Lane, Whitby, Ellesmere Port, Cheshire, CH65 7AQ

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Headteacher: Mrs C. Vile B.Ed. Hons

